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### RGM Memo

Date July 10, 2013  
To School Owners and Financial Aid Personnel  
RE Reminder to Register your COD Tokens

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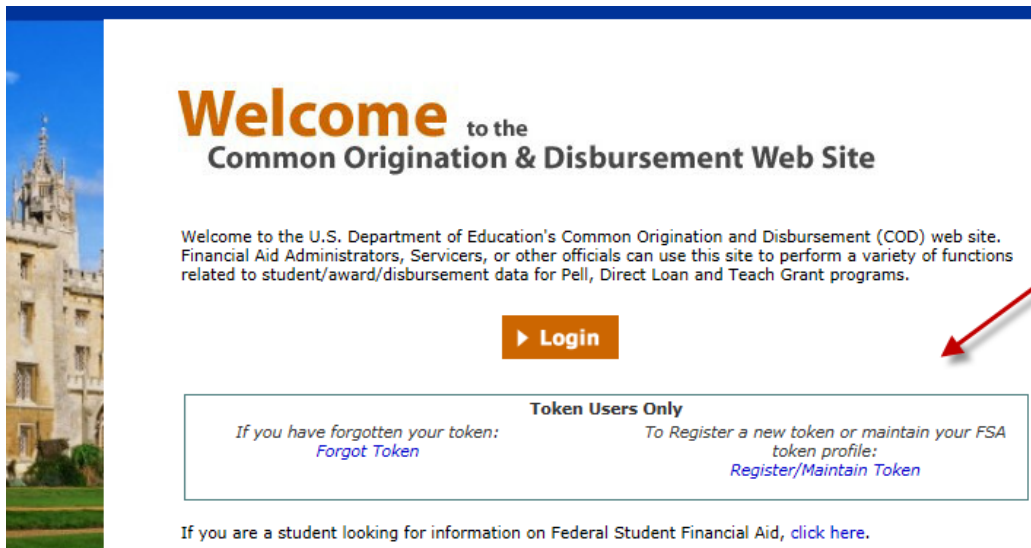
This is a reminder that all employees at your school need to register their COD tokens in order to access the COD website or any other FSA website.

A token is a red device with a power button that gives a ONE TIME PASSWORD (OTP) that is used along with the FSA User i.d. and password.

Each person at your school who needs access to any FSA website will need to register their token by **JULY 26, 2013**.

Your employees may register the token directly through the COD Website.

<https://cod.ed.gov>



**Welcome** to the  
**Common Origination & Disbursement Web Site**

Welcome to the U.S. Department of Education's Common Origination and Disbursement (COD) web site. Financial Aid Administrators, Servicers, or other officials can use this site to perform a variety of functions related to student/award/disbursement data for Pell, Direct Loan and Teach Grant programs.

[▶ Login](#)

**Token Users Only**

If you have forgotten your token: [Forgot Token](#)

To Register a new token or maintain your FSA token profile: [Register/Maintain Token](#)

If you are a student looking for information on Federal Student Financial Aid, [click here](#).

Thank you,  
Rafael