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RGM Memo

Date October 30, 2013
To School Owners and Financial Aid Personnel
RE Important to update your ECAR

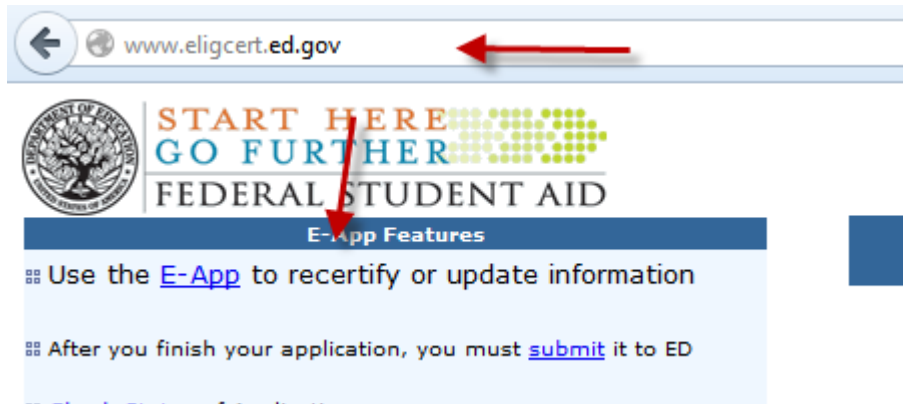
We need to remind you that it is important that your school ECAR is updated any time there are changes in the current courses your school offers, locations, change in ownership, approvals from State and Accrediting Agencies, Third Party Servicer information, and name of Financial Aid Officer, go in accordance to the sections in the ECAR.

Please copy and paste this link to your browser to update your ECAR.

<http://www.eligcert.ed.gov/>

Once you go to the page, go to the top right hand side where it indicates:

Use the E-APP to recertify or update information.



If you update the information of your ECAR, please send your updated copy to Nuria Vargas, nuria_vargas@rgmsms.com so she can place it in your school file.

Thank you,

Rafael