

R. Gonzalez Management Inc. (RGM)

Student Financial Aid Services
3560 S. La Cienega Blvd. Suite G
Los Angeles, CA 90016-4400

Phone No. (323) 730-8700
Fax No. (323) 730-8701
Web Page <http://www.rgmsms.com>

RGM Memo

Date November 6, 2013
To School Owners and Financial Aid Personnel
RE Reminder on High School Verification

We continue to come across several instances that High School Verification is not being completed during the admission process.

If you have any doubt that the high school diploma is not valid, you must take the extra steps to validate the accuracy of the document.

I have attached two memos to this email that we previously sent. One memo was sent in January of this year and the other one we sent out in 2011 which included some questions we asked for clarification to one of the Region IX Department of Education employees, Robert Vallas.

Please note:

Foreign diplomas translated and notarized are not being accepted in audits, program reviews and reimbursement submissions. They have to be evaluated by an agency that specializes in evaluating those documents. You can try searching those agencies in the internet under:

Foreign High School Diploma Evaluators.

Hope you find these memos useful.

Thank you,
Rafael