

## **R. Gonzalez Management Inc. (RGM)**

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### **RGM Memo**

Date: February 21, 2014  
To: School Owners and Financial Aid Personnel  
RE: Draft of the 3-year Cohort Default Rate for your school

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On February 18, 2014 the Draft of the 3-year Cohort Default Rate was released for your school.

You have 45 calendar days from February 18, 2014 to April 3, 2014, if you count the actual date of the report, to challenge the accuracy of the draft cohort default rates for your school. If you do not submit the challenge within the 45 calendar days, you will forfeit your right to submit any challenges.

Please read your schools Cover letter and the Draft of the 3-year Cohort Default Rate in the RGM Web System. The Cover Letter contains important information on the necessary steps you must follow to submit a challenge on inaccurate data for your school.

Please follow these steps to Generate and Print the Cover Letter and the Draft Cohort Default Rate:

Go to Administration – only people with Administrative access for your school will be able to access the report.

Go down to Systems Mail.

Once the page opens, search for the Cover Letter and Student list for 02-18-2014.

Click on the box and click GENERATE

Then Print.

I have also attached the RGM Memo we sent in November 20, 2013 named Suggested Guide for a Default Prevention Task Force. We hope that you were able to implement this information to your schools daily operations.

Another Memo I have attached is the Cohort Default Sanctions section of the Guide which might help you on your response and the school action needed to the Draft Cohort Default Rate. This memo was sent on October 1, 2013.

Please contact us if you have any questions.

Thank you,  
Rafael