**R. Gonzalez Management, Inc. (RGM)**

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**RGM MEMO**

DATE: August 20, 2018

TO: School Owners and Financial Aid Personnel

RE: New Mastersheet Layout

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Dear School Owners and Financial Aid Personnel,

RGM MEMO AUGUST 20, 2018

This email is to notify you that the Mastersheet, under Financial Aid Needs and Awards made, has a different layout from what you are used to. This is just a layout change, the amounts and awards remain the same. Send us an email if you do see something that is off. We are making other changes that will alter the whole style of the Mastersheet, but the general format will remain the same. We will be having a GoToMeeting session next week to go over these changes. If you have any questions, please contact us.